

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Parking and Transportation Committee

Report Year: 2019-2020

Committee Chair(s)	Jessica Hinrichs
Committee Members	<p>Staff</p> <ol style="list-style-type: none"> 1. Jessica Hinrichs: Path Degowin Blood Center 2. Kevin Zihlman: Director of Athletics Compliance 3. Trisha Turnis: NRS-OR/MOR <p>Faculty</p> <ol style="list-style-type: none"> 1. June Tai: College of Law 2. Armando Duarte: Dance 3. Gregory Shill: College of Law <p>Students:</p> <ol style="list-style-type: none"> 1. Sara Stickney 2. Sean Hilton 3. Austin Michel 4. Oscar Rodriguez
Committee Charge	<p>The Committee shall be governed by the terms of the General Charter. In addition, the Committee shall:</p> <ol style="list-style-type: none"> a. Advise on both short-term and long-term plans for handling on-campus automobile and motorcycle traffic, including flow, control, parking, and storage. Committee members shall consult the appropriate administrative officers and the Campus Planning Committee to inform themselves regarding land use, parking lot design, and landscaping as these considerations bear on campus parking and transportation policies; b. Advise on plans for campus bicycle traffic; c. Advise on plans for other modes of transportation, including Cambus; d. Advise on rules and regulations and fee schedules pertaining to all modes of campus parking and transportation, including priorities, registrations, and penalties for violations; e. Advise on procedure for handling appeals of fines arising from alleged violations of traffic or parking regulations; f. Advise in developing and reviewing plans for coordinating University transportation and facilities with those of city, county, state, and federal agencies.
Current Year Meeting Dates	<p>September 6, 2019 November 1, 2019 December 13, 2019 March 6, 2020 (Canceled due to low member attendance) April 10, 2020 (Canceled due to COVID-19 – E-mail Updates Sent)</p>

	May 1, 2020 (Canceled due to COVID-19 – E-mail Updates Sent)
Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.	<p>3 Meetings Each Semester</p> <ul style="list-style-type: none"> • Arranged sporadically based on member availability. • All meetings held on Fridays from 2:30 p.m. to 4:00 p.m. <p>No Subcommittees</p>
Current Year Activities	<p>Parking and Transportation Departmental Overview Planning & Project Updates:</p> <ul style="list-style-type: none"> • Campus Master Plan • Parking Master Plan: Included Stakeholder Focus Group with Walker • Transit Study: Includes Open House Sessions • Wayfinding Plan • Pedestrian Crossing @ Cleary Walkway • Automating NW Charges for Missed Card Reads • Unrelated Business Income Tax (UBIT) • Construction Projects • UI Utilities System P3 <p>Towing Rules and Regulations Update Alternative Transportation Modes Updates: Bikeshare (Gotcha) & E-Scooters Commuter Program: I-380 Express Discount CAMBUS Update: Transit App Fleet: Introducing Kiosks to Campus UIHC Free Patient Parking Update P&T Response To COVID-19</p> <ul style="list-style-type: none"> • Parking Relocations & Modified Parking Assignments • CAMBUS Updates <ul style="list-style-type: none"> o Increased Bus Service to Allow Social Distancing. o Modified CAMBUS Routes in Response to Campus & UIHC Needs • Removed Cash Handling from all Parking Facilities & using Pay Stations • Additional Information: https://transportation.uiowa.edu/alerts. • Currently Mapping Out a “Return to Campus” Plan
Future Topics	<p>License Plate Recognition Bike Share/E-Scooters Parking Master Plan Parking Rates P&T “Return to Campus” Plan Other Project Updates</p>
Other issues of concern	<p>COVID-19 and the effects it has on parking & transportation. One topic of interest might be ideas on how to analyze the impact working from home and increase in online courses will have on parking and what adjustments can be made to help those still needing parking.</p>

<p>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</p>	<p>The Parking and Transportation (P&T) Committee meets 6 months out of the year (3 Meetings in Fall and Spring Semesters). Our meetings run 90 minutes and we typically send out information that might add on an extra 30 minutes outside of the meeting. As a new member, it is preferred that you do a little more reading just to get familiar with your charter. This includes reading meeting minutes from previous years, reviewing the charter, and educating yourself about the P&T Department at the University. Your experiences on campus and the information given at meetings typically cover all you need to know but often there are terms you need to better familiarize yourself with, to fully understand it. Overall, it is a great opportunity to learn about the different aspects in the P&T world here at the University and gives members a chance to truly share your insights and knowledge to make a positive difference here.</p>
<p>The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee's distribution list, etc.).</p>	<p>Meeting minutes can be found on the Parking and Transportation departmental website.</p>
<p><i>Recommendations, if any, to the shared governance groups.</i></p>	