Members Present:  Sam Avery, Paul Hanley, Pamella Hughes, David Keffala-Gerhard, Kevin Larson, Kara Park, Brian Shanahan, Gregory Shill, Rebecca Wilson, David Wittenberg

Staff/Others Present:  Brian McClatchey, Frank Mitros, Jacob Odgaard, Erin Shane, Debby Zumbach and Carrie Brus

Meeting begins at 2:32pm

Kara took us through introductions

Carrie took roll call based on Zoom attendance

Committee Mission
- Handout
- Purpose of the committee
- Website - https://transportation.uiowa.edu/parking-and-transportation-charter-committee
- Advisory in nature

New Member Introductions
- Handout of membership

Parking and Transportation Overview
- Organizational Chart overview
- Unit Info Sheets overview
  - Parking Revenues
    - The majority of revenues are split between hourly fees and permit fees
  - CAMBUS
    - All drivers are students
      - Is that unique?
      - Most schools have transit service on campus
        - Most contract that out
      - CAMBUS receives federal funding
      - Rare for University transit system
      - Typically, students are supplemental to transit systems, not primary
      - As is the ability to be in supervisory roles
  - Fleet Services
    - Manages all university vehicles on campus
    - Leased vehicles and rental vehicles

License Plate Recognition (LPR) Update
- We have been talking about this concept with this group since 2018
- Outreach presentations to groups on campus
- Went live on August 1 this year
- Updates to regulations and website
- Future plans
  - Meter updates
  - Going to pay by plate, Fall 2021
  - Loading Zone meter removal, Fall 2022
  - Temp permit options for public and special events
  - Refined permit offerings
- Impacts to faculty, staff and students
  - Virtual permits with license plate
  - Except for motorcycles
  - No more permit renewal
  - Up to 3 vehicles allowed per account
- Departments
  - Physical placards
    - Service Vehicle Zone
    - Pentacrest Placard
    - Departmental Business Placard
    - Dock Permits
- Clarifications
  - Still need an access card
  - Need to update vehicle information
- Permit sharing is still not allowed
- Do have carpool options
  - https://transportation.uiowa.edu/alternative-transportation/carpool-permits
- License plate must face the drive aisle

Questions
- Can there be a notification when a ticket is written off for the Employee in Ramp tickets?
  - Right now, there is no notification
  - The goal is not to issue the ticket at all
  - Hopeful to work with UIHC on possible solutions
- Data policy specific to LPR
- Does LPR store data?
  - No
  - LPR creates an image
  - Does connect with the software we already use
  - Has some trouble with certain letters and numbers

Football Game Day Parking
- Regular meetings involved amongst the many stakeholders
- Recent adjustments
  - 2019
    - Parkhub debuts to accept credit cards in public parking lots
  - 2020
    - No fans due to pandemic
  - 2021
    - No Hawkeye Express
    - Alcohol sales permitted in Kinnick
    - Tailgating adjustments to no more than six (6) hours prior to kickoff and no earlier than 6am
    - Cashless operations in concessions and parking
- CAMBUS
  - Have to operate out of the CAMBUS Maintenance Facility instead of the West Campus Transportation Center
  - Detours for routes that service WCTC on a regular basis
  - Football Shuttles
    - No cost to riders to park in the on-campus locations
    - 13 buses on top of regular service
    - Hawkeye Commuter Lot
    - Hall of Fame Lot
    - Hancher Commuter Lot
    - Downtown Iowa City
    - Bus loading managed by CAMBUS staff
    - Shuttle operation subject to event traffic
- Parking
  - Lot prep and repair every summer
    - Painting
    - Concrete Repair
  - Relocate all departmental vehicles
  - Equipment set up in all lots
    - Signs, barricades, cones
  - Permit holder communications
  - Website updates
  - Clearing lots on Thursday and Friday nights for closures or RV parking
  - Parking processes all public parking entry fees
    - Security vendor manages contributor lots
    - Nine (9) total parking sites, 11 entrance locations
  - Screen Hospital Parking Ramp 1 and 2 for patients and employees
  - Support and supervision in Hospital Ramp 3, 4 and Finkbine
  - Roaming to solve issues
  - Sunday morning lot cleanup
  - Reconciliation and deposit of all public parking revenue collected

Football Game Day resources
- Primary UIowa Athletics Game Day website
  - https://hawkeyesports.com/gameday/
- CAMBUS shuttles
  - https://transportation.uiowa.edu/cambus/cambus-football-shuttles-and-gameday-detours
- Employee and Patient Parking on game day
  - https://transportation.uiowa.edu/parking/event-parking/employee-and-patient-parking-during-football-game-day

Faculty/Staff Parking Policy
- https://transportation.uiowa.edu/parking/employee/faculty-staff-permit-parking-assignment-policy
Based on employment status
Ranked based on seniority dates
Eligibility based on employee work address
Need to have waiting lists for most locations
Certain locations have long lists
Electronic process now
Allocations for students and waitlists at certain locations
Questions
- Work address in two locations
  - Need verification
  - Limited supply to grant both locations
- What is your seniority date?
  - Seniority date is your hire date at the University

Housekeeping Items
- Future meetings
  - In-person and/or Zoom
    - How does the committee feel?
    - Stay with Zoom meetings based on opinions
- Call for meeting topics
  - If you have any ideas of topics, let us know
    - Fleet Services
      - Discussion of vehicles, internal operation vs Enterprise
    - How does Parking integrate with Campus Planning
    - CAMBUS staffing
      - Typical issue for fall semester
      - Hiring more students that need to go through training
- Next meeting is on October 22 at 2:30pm

Adjourn Meeting
- Motion to adjourn and seconded at 3:38pm