Members Present: Sam Avery, Pamella Hughes, Kara Park, Debra Trusty, David Wittenberg
Staff/Others Present: Robert Manders, Brian McClatchey, Dan McGehee, Frank Mitros, Jacob Odgaard, Erin Shane, Debby Zumbach and Carrie Brus
Members/Staff Absent: Paul Hanley, David Keffala-Gerhard, Kevin Larson, Brian Shanahan, Rebecca Wilson

Meeting began at 3:01pm
Carrie took roll call based on Zoom attendance

Approval of Meeting Minutes
• Moved and seconded to approve minutes

Faculty/Staff Parking Appeals Committee update
• Update provided by Robert Manders, chair of the Faculty/Staff Parking Appeals Committee
• Annual Report statistics (all of 2021)
• Faculty/Staff Parking Appeals decisions
  o 765 upheld
  o 279 suspended
  o 5 dismissed
  o 1,049 total
• One committee member resigned due to lack of attendance
  o Need to get a replacement member to fill that vacancy
  o Process has begun
• Why do tickets get dismissed?
  o Various reasons
  o Don’t have too many of those
• Employee in Ramp tickets
  o Applies to all university employees who park in Hospital Ramp 1, 2 and 4 during weekday business hours
  o Working with UIHC to attempt to change this process
  o Some of those tickets are for those seeking out medical care
  o Verification of appointments will write off these tickets before they make it to the committee
  o Is there a way to expedite the process?
    ▪ Everyone has a story
    ▪ Appeal process in place for that
  o Can prevent getting a ticket
    ▪ Print voucher in MyChart and place on vehicle dash
    ▪ Ticket will not go on vehicle in those circumstances
  o Issues with HIPPA laws
  o Student activities while also working more than 50% time at UIHC, treated as a full-time employee
• Each monthly meeting, sees about 90 tickets
  o Reader who gives the details of the ticket/appeal
  o Members vote on the appeal
  o Upheld – legitimate ticket
• Feedback from group
  o Appeals process is very easy
  o Do follow-up on decisions now
  o Include education with decision explanations
• John Thomas does a very good job as the liaison from Parking and Transportation on this committee
• Meetings last about two hours

Institutional Roads overview
• Presentation given by Erin
• State Parks and Institutional Roads Program by Iowa DOT
  o Funded by the Iowa Road Use Tax Fund
  o Over 600 miles of roadway in program
  o Include several agencies across the state including the Board of Regents
• IDOT provides the Board of Regents with their annual allocation
• Responsible for maintenance of roadways with the UI main campus, UI Research Park and MacBride Nature and Recreation Area
  o UI campus includes about 32.7 lane miles
  o Newton Road belongs to both Iowa City and University
• Annual assessment to provide condition of roads
• Assessment report informs annual maintenance and capital planning
• Campus stakeholders meet annually to prioritize repairs and capital spending
• Bid packages are developed annually
• Work occurs during the summer months
• Larger capital projects and road replacements happen as funding levels allow
• Need to provide a five-year plan to the Board of Regents
  o Hawkins Drive, Melrose to Evashevski
  o Culvert repair at MNRA
  o Iowa Avenue Pedestrian Bridge
  o Front Street Reconstruction
• City of Iowa City manages traffic signals on our behalf at Hawkins Drive
• Maintenance carried out by several units on campus
  o Mowing, snow removal, sweeping, signal repair and streetlight maintenance are all included
  o Includes pedestrian paths and bridges
• Feedback from group
  o Walkway between Arena and Finkbine – is that on the list?
    ▪ Yes, it is
  o CAMBUS utilizes mostly institutional roads
    ▪ Thicker pavement to accommodate heavier traffic
  o No formal plan for sidewalk on Finkbine Drive on the other side of the road
  o Sidewalk at Hawkins and Lot 43 North Drive
    ▪ Sidewalks are not directly funded by IR
    ▪ Can incorporate that into an existing project in those locations
  o Could always use more funding for these projects
  o Signage for streets
    ▪ Primarily through Parking and Transportation or Iowa Prison Industries
    ▪ Printing Department has started to help out with signage

EV Charging updates
• Chargepoint is the state vendor
• Three (3) EV chargers in six (6) total stalls
  o Hospital Ramp 3
  o Newton Road Ramp
  o North Campus Ramp
  o Existing units installed in March 2020
  o Use Level 2 units
    ▪ City of Iowa City uses these units as well
• First come, first serve
• Stalls are limited to four (4) hours
• Charging is free
• Customers are required to pay the applicable hourly parking fees
• Use of charging stations requires use of the ChargePoint app
• Data presented on usage
  o North Campus Ramp is the location used the least
• Could we know where the electric vehicles are on campus/which facilities they park in?
  o Collecting the make/model is optional when purchasing a permit
  o Access to the state-level license plate database
  o Could be a project for some engineering students next fall, idea brought up by Dan McGehee
• Receive some feedback from customers on location suggestions for EV charging stations
• Future plans
  o Expand charging stations in Summer 2022
    ▪ Expand Newton Road
    ▪ Library Lot (Lot 3)
    ▪ Hancher Commuter (Lot 55)
    ▪ Hospital Ramp 2 (Lot 70)
    ▪ Pappajohn Business Building (Lot 21)
    ▪ Others TBD
    ▪ Need to evaluate them
• ENGIE discussions
• Fleet charging
• Parking and Transportation will continue to monitor the industry and existing campus use
• Feedback from the group
  o Could talk more about plug-in hybrids (Dan)
  o Background on research (Dan)
  o Thoughts on a field trip to NADS
  o Battery efficiency in cold weather

Housekeeping Items
• Next meeting is March 29 at 3pm via Zoom
• Ideas for future meetings
- Presentation on future technologies (Dan McGehee)
- Potential changes to the e-scooter moratorium

Adjourn
- Motion to adjourn and seconded
- Meeting ended at 4:05pm