

CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL

Committee: Parking and Transportation Charter Committee

Report Year: 2020-2021

Committee Chair(s)	<i>Kevin Zihlman</i>
Committee Members	<p><i>Staff:</i></p> <ol style="list-style-type: none"> <i>1. Kevin Zihlman, Assistant AD/Compliance – Athletics</i> <i>2. Trisha Turnis, NRS-OR/MOR (left after Fall 2020 semester)</i> <i>3. Kara Park, Sr. Assoc Director of Student-Athlete Academic Services</i> <i>4. Pamela Hughes, Clinical Trials Research Associate (started Spring 2021 semester)</i> <p><i>Faculty:</i></p> <ol style="list-style-type: none"> <i>1. Armando Duarte, Professor, Dance</i> <i>2. Greg Shill, Associate Professor, College of Law</i> <i>3. David Wittenberg, Associate Professor, English</i> <p><i>Student:</i></p> <ol style="list-style-type: none"> <i>1. Anna Correa</i> <i>2. Samuel Foster</i> <i>3. Anthony Haughton</i> <i>4. Brian Shanahan</i>
Committee Charge	<p>The Committee shall be governed by the terms of the General Charter. In addition, the Committee shall:</p> <ol style="list-style-type: none"> a. Advise on both short-term and long-term plans for handling on-campus automobile and motorcycle traffic, including flow, control, parking, and storage. Committee members shall consult the appropriate administrative officers and the Campus Planning Committee to inform themselves regarding land use, parking lot design, and landscaping as these considerations bear on campus parking and transportation policies; b. Advise on plans for campus bicycle traffic; c. Advise on plans for other modes of transportation, including Cambus; d. Advise on rules and regulations and fee schedules pertaining to all modes of campus parking and transportation, including priorities, registrations, and penalties for violations; e. Advise on procedure for handling appeals of fines arising from alleged violations of traffic or parking regulations;

	<p>f. Advise in developing and reviewing plans for coordinating University transportation and facilities with those of city, county, state, and federal agencies.</p>
<p>Current Year Meeting Dates</p>	<p><i>September 18, 2020 October 16, 2020 November 13, 2020 February 26, 2021 March 26, 2021 April 23, 2021</i></p>
<p>Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.</p>	<p><i>This committee meets three times in an academic semester. For the 2020-21 academic year, all meets were conducted virtually via Zoom. There were no subcommittees or ad hoc groups formed this year.</i></p>
<p>Current Year Activities</p>	<p><i>Review of Parking and Transportation Committee Charter; Received updates on Bikeshare and Zip Car Programs; Multiple Conversations about License Plate Recognition technology replacing hang tag permits; COVID impacts on Cambus Routes and Permit Holders; Review of the P&T Office Finances; Review of Parking Master Plan from Walker Consultants; Discussion of Rate Increases for FY22; Parking meter financials and future of parking meter usage; Winter Weather Parking Operations and Budget; Review of Updates to the Parking and Transportation Regulations; Policy Review of License Plate Recognition implementation; Campus Projects Update; 2020 Sustainability Update; Fall 2021 Cambus Changes/Planning;</i></p>
<p>Topics your committee anticipates addressing during the coming year</p>	<p><i>Implementation of License Plate Recognition; Future of Work Initiative and Impact on Parking and Transportation; Monitoring of Parking Rates Parking Master Plan</i></p>
<p>Other issues of concern</p>	<p><i>Much like last year, the lasting impacts of COVID-19 and how the University of Iowa works will very much impact decisions made in the</i></p>

	<p><i>Parking and Transportation Office. Future committees should continue to engage with P&T leadership about how the Parking and Transportation can continue to be a self-sustaining auxiliary unit while the classroom and workplace potentially change for many students, staff and faculty.</i></p>
<p>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</p>	<p>The Parking and Transportation (P&T) Committee meets 6 months out of the year (3 Meetings in Fall and Spring Semesters). Our meetings run 90 minutes and we typically send out information that might add on an extra 30 minutes outside of the meeting. As a new member, it is preferred that you do a little more reading just to get familiar with your charter. This includes reading meeting minutes from previous years, reviewing the charter, and educating yourself about the P&T Department at the University. Your experiences on campus and the information given at meetings typically cover all you need to know but often there are terms you need to better familiarize yourself with, to fully understand it. Overall, it is a great opportunity to learn about the different aspects in the P&T world here at the University and gives members a chance to truly share your insights and knowledge to make a positive difference here.</p>
<p>The Faculty Senate Office collects agendas and minutes from the charter committees to send to the university archives. Please let us know the best way to get that information from you (e.g., direct us to a website, put us on the committee’s distribution list, etc.).</p>	<p><i>Carrie Brus in Parking and Transportation keeps all official meeting minutes and agendas for each meeting.</i></p>
<p><i>Recommendations, if any, to the shared governance groups.</i></p>	