

Parking and Transportation Committee Meeting Minutes

9/24/2021

Via Zoom

Members Present: Sam Avery, Paul Hanley, Pamella Hughes, David Keffala-Gerhard, Kevin Larson, Kara Park, Brian Shanahan, Gregory Shill, Rebecca Wilson, David Wittenberg
Staff/Others Present: Brian McClatchey, Frank Mitros, Jacob Odgaard, Erin Shane, Debby Zumbach and Carrie Brus
Members/Staff Absent:

Meeting begins at 2:32pm

Kara took us through introductions

Carrie took roll call based on Zoom attendance

Committee Mission

- Handout
- Purpose of the committee
- Website - <https://transportation.uiowa.edu/parking-and-transportation-charter-committee>
- Advisory in nature

New Member Introductions

- Handout of membership

Parking and Transportation Overview

- Organizational Chart overview
- Unit Info Sheets overview
 - Parking Revenues
 - The majority of revenues are split between hourly fees and permit fees
 - CAMBUS
 - All drivers are students
 - Is that unique?
 - Most schools have transit service on campus
 - Most contract that out
 - CAMBUS receives federal funding
 - Rare for University transit system
 - Typically, students are supplemental to transit systems, not primary
 - As is the ability to be in supervisory roles
 - Fleet Services
 - Manages all university vehicles on campus
 - Leased vehicles and rental vehicles

License Plate Recognition (LPR) Update

- We have been talking about this concept with this group since 2018
- Outreach presentations to groups on campus
- Went live on August 1 this year
- Updates to regulations and website
- Future plans
 - Meter updates
 - Going to pay by plate, Fall 2021
 - Loading Zone meter removal, Fall 2022
 - Temp permit options for public and special events
 - Refined permit offerings
- Impacts to faculty, staff and students
 - Virtual permits with license plate
 - Except for motorcycles
 - No more permit renewal
 - Up to 3 vehicles allowed per account
- Departments
 - Physical placards
 - Service Vehicle Zone
 - Pentacrest Placard
 - Departmental Business Placard
 - Dock Permits
- Clarifications
 - Still need an access card
 - Need to update vehicle information

- Permit sharing is still not allowed
- Do have carpool options
 - <https://transportation.uiowa.edu/alternative-transportation/carpool-permits>
- License plate must face the drive aisle
- Questions
 - Can there be a notification when a ticket is written off for the Employee in Ramp tickets?
 - Right now, there is no notification
 - The goal is not to issue the ticket at all
 - Hopeful to work with UIHC on possible solutions
 - Data policy specific to LPR
 - Does LPR store data?
 - No
 - LPR creates an image
 - Does connect with the software we already use
 - Has some trouble with certain letters and numbers

Football Game Day Parking

- Regular meetings involved amongst the many stakeholders
- Recent adjustments
 - 2019
 - Parkhub debuts to accept credit cards in public parking lots
 - 2020
 - No fans due to pandemic
 - 2021
 - No Hawkeye Express
 - Alcohol sales permitted in Kinnick
 - Tailgating adjustments to no more than six (6) hours prior to kickoff and no earlier than 6am
 - Cashless operations in concessions and parking
- CAMBUS
 - Have to operate out of the CAMBUS Maintenance Facility instead of the West Campus Transportation Center
 - Detours for routes that service WCTC on a regular basis
 - Football Shuttles
 - No cost to riders to park in the on-campus locations
 - 13 buses on top of regular service
 - Hawkeye Commuter Lot
 - Hall of Fame Lot
 - Hancher Commuter Lot
 - Downtown Iowa City
 - Bus loading managed by CAMBUS staff
 - Shuttle operation subject to event traffic
- Parking
 - Lot prep and repair every summer
 - Painting
 - Concrete Repair
 - Relocate all departmental vehicles
 - Equipment set up in all lots
 - Signs, barricades, cones
 - Permit holder communications
 - Website updates
 - Clearing lots on Thursday and Friday nights for closures or RV parking
 - Parking processes all public parking entry fees
 - Security vendor manages contributor lots
 - Nine (9) total parking sites, 11 entrance locations
 - Screen Hospital Parking Ramp 1 and 2 for patients and employees
 - Support and supervision in Hospital Ramp 3, 4 and Finkbine
 - Roaming to solve issues
 - Sunday morning lot cleanup
 - Reconciliation and deposit of all public parking revenue collected
- Football Game Day resources
 - Primary Ulowa Athletics Game Day website
 - hawkeyesports.com/gameday/
 - CAMBUS shuttles
 - <https://transportation.uiowa.edu/cambus/cambus-football-shuttles-and-gameday-detours>
 - Employee and Patient Parking on game day
 - <https://transportation.uiowa.edu/parking/event-parking/employee-and-patient-parking-during-football-game-day>

Faculty/Staff Parking Policy

- <https://transportation.uiowa.edu/parking/employee/faculty-staff-permit-parking-assignment-policy>

- Based on employment status
- Ranked based on seniority dates
- Eligibility based on employee work address
- Need to have waiting lists for most locations
- Certain locations have long lists
- Electronic process now
- Allocations for students and waitlists at certain locations
- Questions
 - Work address in two locations
 - Need verification
 - Limited supply to grant both locations
 - What is your seniority date?
 - Seniority date is your hire date at the University

Housekeeping Items

- Future meetings
 - In-person and/or Zoom
 - How does the committee feel?
 - Stay with Zoom meetings based on opinions
- Call for meeting topics
 - If you have any ideas of topics, let us know
 - Fleet Services
 - Discussion of vehicles, internal operation vs Enterprise
 - How does Parking integrate with Campus Planning
 - CAMBUS staffing
 - Typical issue for fall semester
 - Hiring more students that need to go through training
- Next meeting is on October 22 at 2:30pm

Adjourn Meeting

- Motion to adjourn and seconded at 3:38pm