Parking and Transportation Committee Meeting Minutes
2/17/2023
Via Zoom

Members Present: Paul Hanley, Pamella Hughes, Kevin Krause, Nick Nachtman, Kara Park, Camden Studer, Debra Trusty, Madeline Wilson
Staff/Others Present: Maria Bruno, Brian McClatchey, Jacob Odgaard, Erin Shane, Debby Zumbach and Carrie Brus
Members/Staff Absent: Connor French and Rebecca Wilson

Meeting began at 3:32pm
Carrie took roll call based on Zoom attendance

Approval of meeting minutes
• November 30, 2022 meeting
• Any comments or changes?
  o No comments or changes
• Motion to approve and seconded
  o Minutes have been approved

Staff Council Committee on Committees
• Introduction of Maria Bruno
• Encourage staff members to participate in various committees
• What are members of this committee responsible for?
  o Listen and give feedback on ideas to issues presented in meetings
  o Helpful to use current services offered to provide a personal opinion on certain things
• What are you looking for in a good member?
  o How do you get to work?
  o What is your mode of transportation?
    ▪ Commuter, Bicycler, Bus rider, Walker
  o Willing to participate in discussions
  o Someone who will ask questions and bring ideas to the table
  o Open-minded individuals, not a one-size-fits-all decision process
• What have we all accomplished that we are proud of?
  o Tour of NADS
    ▪ Field trip to National Advanced Driving Simulator
    ▪ Driving Safety Research Institute – new name taking effect next week
  o Invited others as guest speakers
    ▪ GPSG was able to attend a meeting to voice their complaints about parking
  o Left parking rates unchanged
  o Input and opinions matter in this committee compared to others
• What could be shared with new candidates?
  o Next three-year cycle will be tough road with many different construction projects
    ▪ Members will likely receive complaints from campus
  o Once per month commitment, do not meet during the summer
• Application due date is March 31 to apply for committee openings

CRANDIC study RFP
• Initiated by City of Iowa City/MPOJC
• Rail line that runs between Iowa City and Cedar Rapids
• Interest in looking at passenger rail
• Study is completed
• Potential feasibility
• Look at some other options
  o Bus Rapid Transit (BRT)
    ▪ Dedicated roadway for buses
  o Rail between Iowa City and North Liberty
  o Bicycle trail for corridor
  o Much discussion to happen
• Challenge will be funding/matching dollars
• Many questions to answer
• Much more to come
• Question
  o Is the AMTRAK service from Iowa City to Chicago part of this?
    ▪ Separate from this option

CAMBUS CDL update
• Handout
CAMBUS drivers need to obtain Class B Commercial Driver’s License including endorsements for passengers and airbrakes
  - Obtaining the license requires the following:
    - Passing three (3) written tests to obtain CDL permit
    - CAMBUS new hires must pass these tests prior to their first day at CAMBUS
    - Complete entry-level driver training (ELDT) program
      - Includes both classroom and driving components
      - Must complete training program prior to taking the CDL skills test
      - Once a driver has passed all three (3) components of the skills test, then they receive the full Class B CDL needed
    - Drivers will complete additional training to practice driving routes with a supervising driver

Scheduling tests became difficult during the pandemic
  - DOT went from first come, first serve to scheduled appointments only
  - Wait time for appointments went to 2-3 weeks for permit
  - If they didn’t pass, they had to schedule another appointment
  - License appointments took even longer
  - Can lose employees because of the wait times

New training regulations
  - New standards were established
  - Training program had to be modified
  - Required to hire full-time employees to run training program
  - Hired two new full-time trainers to meet the two years of required driving experience

Pandemic forced CAMBUS to miss out on two hiring cycles
  - Created a significant staffing shortfall

Change in legislation opened the door for CAMBUS to apply as a 3rd party tester
  - We have two certified testers and will have a third in the near future
  - Huge improvement
  - Could provide testing for other entities outside of CAMBUS

Questions from the group
  - Are we monetizing training for others outside of CAMBUS?
    - Came up with a fee for that service
  - Where is the training taking place?
    - Working on a permanent location
    - DOT has to approve the location
    - Current locations being used
      - CAMBUS Maintenance Facility
      - Lot 45

Train about 65 new drivers each year
- 160 student employees is considered full staffed
- Very busy – 30 students currently in training
- Very soon CAMBUS will be able to proxy the permit written test

West campus traffic study updates
  - Handout
  - Consultant attended our September meeting
  - March 2010 was the last traffic study

Needed a new study to incorporate the new 10-year facility master plan
  - 37 intersections involved in the study
  - Study horizon is 20 years
  - Weekday traffic volumes were collected in Spring 2022
  - Annual growth rate applied per MPOJC

Existing conditions confirmed
  - Access to west campus area is limited
  - Three transit agencies service this area
  - Pedestrian network
  - Concentration of hospital ramps

Road network changes
  - Hawkins Drive – expand to 3 lane
  - New road to connect Hawkins and Newton with a roundabout
  - Two-way traffic on Byington

Building/Project Impacts
  - How will all the changes impact the road network?

Hawkins Drive Reconstruction
  - Hawkins to Melrose
  - Phases
    - Accommodate both bus and bicycle traffic
    - Pursuing grant funding from a program at MPOJC
  - Options
    - Widen to add bicycle lanes
- Construct a shared-use path adjacent to Hawkins
  - Convert to 3-lane with bicycle lanes
    - Funds would not be ready to use until 2027
- Question
  - Can we put a shared-use path on the right side of Evy close to Highway 6?
  - Need to check on that

Housekeeping
- Agenda items
  - Always looking for new agenda items
  - Feel free to contact Kara, Erin, Debby or Carrie if you have any ideas
- Next meeting is on Friday, March 24

Adjourn
- Motion to adjourn and seconded
- Meeting ended at 4:42pm