

**CHARTER COMMITTEE ANNUAL REPORT TO THE SHARED GOVERNANCE COUNCIL**

**Committee: Parking and Transportation Charter Committee**

**Report Year: 2022-2023 \_\_\_\_\_**

<b>Committee Chair(s)</b>	<i>Kara Park</i>
<b>Committee Members</b>	<p><i>Staff:</i></p> <ol style="list-style-type: none"> <li><i>1. Kara Park, Asst. Athletics Director, Student-Athlete Academic Services</i></li> <li><i>2. Pamella Hughes, Clinical Trials Research Associate, Dows Institute</i></li> <li><i>3. Rebecca Wilson, Associate Director for Residence Education, University Housing &amp; Dining</i></li> </ol> <p><i>Faculty:</i></p> <ol style="list-style-type: none"> <li><i>1. Debra Trusty, Director of Undergraduate Studies, Department of Classics</i></li> <li><i>2. Kevin Krause, Associate Professor of Practice, Pappajohn Entrepreneurial Center (replaced David Wittenberg for Spring 2023 term)</i></li> <li><i>4. Paul Hanley, Associate Professor, Civil &amp; Environmental Engineering</i></li> </ol> <p><i>Emeritus Faculty:</i></p> <ol style="list-style-type: none"> <li><i>1. Jacob Odgaard, Professor Emeritus, Civil &amp; Environmental Engineering</i></li> <li><i>2. Carol Scott-Connor MD PhD, Professor Emeritus of Surgery</i></li> </ol> <p><i>Students:</i></p> <ol style="list-style-type: none"> <li><i>1. Madeline Wilson</i></li> <li><i>2. Nick Nachtman</i></li> <li><i>3. Camden Studer</i></li> <li><i>4. Connor French</i></li> </ol> <p><i>Administrative Liaisons:</i></p> <ol style="list-style-type: none"> <li><i>1. Debby Zumbach, Associate VP &amp; Director, Parking &amp; Transportation</i></li> <li><i>2. Erin Shane, Associate Director, Parking &amp; Transportation</i></li> <li><i>3. Carrie Brus, Administrative Services Coordinator</i></li> <li><i>4. Brian McClatchey, CAMBUS Manager</i></li> </ol>
<b>Committee Charge</b>	<p>The Committee shall be governed by the terms of the General Charter. In addition, the Committee shall:</p> <ol style="list-style-type: none"> <li>a. Advise on both short-term and long-term plans for handling on-campus automobile and motorcycle traffic, including flow, control, parking, and storage. Committee members shall consult the</li> </ol>

	<p>appropriate administrative officers and the Campus Planning Committee to inform themselves regarding land use, parking lot design, and landscaping as these considerations bear on campus parking and transportation policies;</p> <p>b. Advise on plans for campus bicycle traffic;</p> <p>c. Advise on plans for other modes of transportation, including Cambus;</p> <p>d. Advise on rules and regulations and fee schedules pertaining to all modes of campus parking and transportation, including priorities, registrations, and penalties for violations;</p> <p>e. Advise on procedure for handling appeals of fines arising from alleged violations of traffic or parking regulations;</p> <p>f. Advise in developing and reviewing plans for coordinating University transportation and facilities with those of city, county, state, and federal agencies.</p>
<p><b>Current Year Meeting Dates</b></p>	<p><i>Friday, September 9</i>  <i>Thursday, October 20</i>  <i>Wednesday, November 30</i>  <i>Friday, February 17</i>  <i>Friday, March 24</i>  <i>Friday, April 21</i></p>
<p><b>Please indicate the typical frequency of meetings (e.g., first Tuesday of month at 4 pm). If there are subcommittees, please indicate the frequency of those meetings, too.</b></p>	<p><i>This committee meets three times in an academic semester. For the 2022-2023 academic year, all meetings were conducted virtually via Zoom, with exception of the final meeting in April – the group toured the CAMBUS Maintenance Facility. There were no subcommittees or ad hoc groups formed this year.</i></p>
<p><b>Current Year Activities</b></p>	<ul style="list-style-type: none"> <li>• <i>Discussed the West Campus Traffic Study, presentation given by partners from Shive Hattery firm</i></li> <li>• <i>Discussed West Campus 10-Year master plan, traffic and impacts on parking, transportation, as well as bicycle and pedestrian traffic, new ramps, road expansions, working with city of Iowa City/Coralville</i> <ul style="list-style-type: none"> <li>• <i>CAMBUS updates, specifically how ridership and hiring/employment of drivers was affected (and still affected) by COVID-19; recovery in ridership seen in 2022-2023</i></li> </ul> </li> <li>• <i>Changes to CAMBUS Employment – increase in wages, hiring bonus, expanded recruitment efforts, changes made to expedite training/ testing for drivers, changes in legislation allow for opportunity for CAMBUS to be 3<sup>rd</sup> party tester</i></li> <li>• <i>Invited Graduate &amp; Professional Student Government (GPSG) liaisons to attend October meeting to listen to impacts on graduate student parking/issues and methods of</i></li> </ul>

	<p><i>communication; informed them of primary parking and transportation options for graduate students and temporary expansion of Myrtle Lot 48 in 2023-2024</i></p> <ul style="list-style-type: none"> <li>• <i>Discussed new Hawkeye Ramp project (on Lot 43), saw renderings of the facility and project timeline; discussed temporary parking space implications and net space</i></li> <li>• <i>Discussed parking rates for FY 2024 – no rate increases</i></li> <li>• <i>Heard from Mia Brunelli, CAMBUS Operations Manager regarding CAMBUS On-Demand Service, where riders can schedule rides through an app – CAMBUS Now</i></li> <li>• <i>Enhanced Bike Parking – presentation by Michelle Ribble, Commuter Programs Manager, 13-member task force formed to discuss enhanced options such as lockers, covered racks, cages, etc. (weather, security, individual access)</i></li> <li>• <i>Invited Maria Bruno from the Staff Council Committee on Committees – learned more about how these two groups can mutually assist each other and what we are looking for in future P&amp;T Committee members</i></li> <li>• <i>CRANDIC Study RFP – discussed the rail line that runs between Iowa City and Cedar Rapids, and potential feasibility for a passenger/commuter rail line</i></li> <li>• <i>CAMBUS CDL updates and new training regulations</i></li> <li>• <i>Presentation on campus Flood Mitigation, by Jeff Harney, Assistant Director of Facilities Management, and its effects on transportation, currently and historically</i> <ul style="list-style-type: none"> <li>• <i>“Field Trip” for our last meeting to the CAMBUS Maintenance Facility; included a tour, and presentation by Brian McClatchey – “Past, Present, &amp; Future of the CMF”</i></li> </ul> </li> </ul>
<p><b>Topics your committee will address during the coming year</b></p>	<ul style="list-style-type: none"> <li>• <i>Parking &amp; Transportation Strategic Plan; specifically over the next 2-3 years</i></li> <li>• <i>Parking Lot/Ramp Additions &amp; Changes – specific to West Campus; we anticipate this committee will be taking a lot of questions/concerns from UI Faculty and Staff, and students regarding these changes</i> <ul style="list-style-type: none"> <li>• <i>Future Parking Rate Changes</i></li> </ul> </li> <li>• <i>Autonomous &amp; Electric Vehicles (EV) and Buses, as well as charging stations</i></li> </ul>
<p><b>Other issues of concern</b></p>	
<p><b>What should we tell applicants for this committee regarding expectations of members (anticipated workload, existence of subcommittees, etc.)?</b></p>	<p>The Parking and Transportation (P&amp;T) Committee meets 6 months out of the year (3 Meetings in Fall and Spring Semesters). Our meetings run 90 minutes and we typically send out information that might add on an extra 30 minutes outside of the meeting. As a new member, it is preferred that you do a little more reading just to get familiar with your charter. This includes reading meeting minutes from previous years, reviewing the charter, and educating yourself about the P&amp;T Department at the University. Your experiences on campus and the information given at meetings typically cover all you</p>

	<p>need to know but often there are terms you need to better familiarize yourself with, to fully understand it. Overall, it is a great opportunity to learn about the different aspects in the P&amp;T world here at the University and gives members a chance to truly share your insights and knowledge to make a positive difference here.</p>
<p><b>Does your committee have a website? If so, what is the URL?</b></p>	<p><b><i>Parking &amp; Transportation Site:</i></b>  <a href="https://transportation.uiowa.edu/parking-and-transportation-charter-committee">https://transportation.uiowa.edu/parking-and-transportation-charter-committee</a>  <b><i>Charter Committees Site:</i></b> <a href="https://president.uiowa.edu/parking-and-transportation-committee">https://president.uiowa.edu/parking-and-transportation-committee</a></p>
<p><b>Are agendas and minutes for your committee preserved from year to year and made available to new chairs and committee members? If so, what is your process for doing this?</b></p>	<p>Carrie Brus in Parking &amp; Transportation records and saves all official meeting minutes and agendas for each meeting. These are stored on the two sites listed above. You can also read the Annual Reports there as well.</p>
<p><b><i>Recommendations, if any, to the shared governance groups.</i></b></p>	