

Parking and Transportation Committee Meeting Minutes

11/10/2023

Via Zoom

Members Present: Alexa Frankel, Emma Gaughan, Paul Hanley, Natalie Kehrli, Victoria Miller, Colin Nelson-Pinkston, Debra Trusty, John Wadsworth, Rebecca Wilson
Staff/Others Present: Warren Boe, Ken Friedhoff, Brian McClatchey, Jeff Rahn, Lori Skoff, Yoko Tsoi, April Wells, Debby Zumbach and Carrie Brus
Members/Staff Absent: Carol Scott-Conner

Meeting began at 3:31pm

Carrie took roll call based on Zoom attendance

Meeting Minutes

- Carrie sent out minutes for review
- Any questions or changes?
- Move to approve as written
- Moved and seconded

Introductions

- Committee introductions
- Yoko Tsoi
 - Budget Officer
 - Oversee financial health
- Ken Friedhoff
 - Maintenance manager
 - 16 staff
 - Parking Lot and sidewalk maintenance (snow removal)
 - Lot stripe painting
- Jeff Rahn
 - Manage facilities operations
 - Centers on Parking Dispatch
 - 6 full-time employees
 - 24/7 operation
 - Work closely with maintenance
 - Chargeback billing to departments
- Brian McClatchey
 - CAMBUS Manager
 - Fixed-route and Bionic service
 - Special services along with event services
 - CAMBUS service from commuter parking lots
 - Service around CAMBUS
 - 165 student employees
- Lori Skoff
 - Assistant Director of Parking
 - Oversees customer service, field services, events and administrative coordinator
- Vicki Miller
 - Works at Hillcrest in the dining area
 - First meeting
 - Replacement of Pamella Hughes
- Debby Zumbach
 - Interim Director of Parking and Transportation
- Deb Trusty
 - Faculty member in Classics Department
- April Wells
 - Communications and Marketing
 - Website, print materials, communication needs
- John Wadsworth
 - Faculty member in Rehabilitation and Mental Health Counseling
- Student members
 - Alexa Frankel
 - Emma Gaughan
 - Natalie Kehrli

Seniority Time Question

- This question was brought up since our last meeting
- Seniority Date
 - Must be 50% or greater full-time status – permanent position

- Any temporary time does not count
- Any break of employment makes you start over
- University start date is your seniority date
- Some confusion on this one that will be cleaned up in the language included in the Operations Manual
- When you are a student or a GME fellow
 - Many positions like these don't count towards that seniority date
 - GME positions are contracted positions since there is a built-in end date

E-scooter policy follow-up

- Feedback from the group
 - Building Coordinator is asking for additional information
- Policy draft is pushed out to the next meeting
- Student feedback received
 - Not a fan of them due to accidents, interactions
 - Many are distracted with earbuds
- Not necessarily any set expectations
- Enforcement?
 - Education of the policy
 - Referenced the bicycle operational guidelines
- Concern about charging batteries and those catching on fire
- More than students using scooters
- Taking up space at bike racks
- Moratorium on third-party vendors still in place (since May 2019)
- Need feedback from fire marshall
- Theft is something else to consider similar to that of bicycles
- Any kind of changes make sense to begin when the academic year begins
- Any changes would have to go through some additional approvals
- Have not touched on e-bicycles yet
- Bring any other ideas to Becky or Debby

Parking Rates/Financials Discussion

- Parking and Transportation
 - Self-supporting entity
 - Generate our own revenue
 - Permits, Hourly and Violations
 - CAMBUS
 - Support of campus events
 - Capital Improvements
 - Hawkeye Ramp
 - Lot 53, Lot 73 and Lot 48
 - Maintenance of facilities
- Financial basics
 - Need to provide a ten-year projection to UI administration
 - Must have a debt ratio of at least 120%
 - Have not raised parking rates since FY 2016
- Request for another west campus parking ramp in the near future
- IMU Ramp has some needs in the near future
- Currently at the critical juncture
 - Need to also maintain reserves due to bonds we have
- Rate proposals are due to the Board of Regents in January
- Will discuss further at the next meeting
- Only asking about rate increases for FY 2025
- Goals for rate increase
 - The why
 - Maintain 120% debt service ratio required for bonds
 - Future capital improvements
 - Cost increases
 - Have to do this now
 - Proximity vs premium
 - Surface Lot A
 - Hawkeye Lot location
 - Past and future
 - Student rate lowered by 50% in 2017
 - Patient ramp, employee use – HR1 demolition
 - Need to get this one under control
- Debby walks the group through the rate proposal for each permit type
 - Adding new permit type – Commuter B

- SSB, North Liberty Hospital, Oakdale and Hawkeye
- Parking Violations
 - Compared to other institutions
 - Specifically to Iowa State
 - Last increase was in FY 2012
- Debby walks the group through these changes
 - The goal is to change behavior
- Bring back any questions to the next meeting
- Any increases would go into effect on August 1, 2024
- No impact to hourly rates
- Presentation of information will be key
- Iowa City Transit going fare free is something to point out
- Highlighting all the construction that is going on right now might be beneficial

Adjourn

- Next meeting is on Friday, December 1
- Motion to adjourn and seconded
- Meeting ended at 4:45pm