Meeting Minutes

- Carrie sent out minutes for review
- Any questions or changes?
- Move to approve as written
- Moved and seconded

Introductions

- Committee introductions
- Yoko Tsoi
  - Budget Officer
  - Oversee financial health
- Ken Friedhoff
  - Maintenance manager
  - 16 staff
  - Parking Lot and sidewalk maintenance (snow removal)
  - Lot stripe painting
- Jeff Rahn
  - Manage facilities operations
  - Centers on Parking Dispatch
    - 6 full-time employees
    - 24/7 operation
  - Work closely with maintenance
  - Chargeback billing to departments
- Brian McClatchey
  - CAMBUS Manager
  - Fixed-route and Bionic service
  - Special services along with event services
  - CAMBUS service from commuter parking lots
  - Service around CAMBUS
  - 165 student employees
- Lori Skoff
  - Assistant Director of Parking
  - Oversees customer service, field services, events and administrative coordinator
- Vicki Miller
  - Works at Hillcrest in the dining area
  - First meeting
  - Replacement of Pamella Hughes
- Debby Zumbach
  - Interim Director of Parking and Transportation
- Deb Trusty
  - Faculty member in Classics Department
- April Wells
  - Communications and Marketing
  - Website, print materials, communication needs
- John Wadsworth
  - Faculty member in Rehabilitation and Mental Health Counseling
- Student members
  - Alexa Frankel
  - Emma Gaughan
  - Natalie Kehrli

Seniority Time Question

- This question was brought up since our last meeting
- Seniority Date
  - Must be 50% or greater full-time status – permanent position
- Any temporary time does not count
- Any break of employment makes you start over
- University start date is your seniority date
- Some confusion on this one that will be cleaned up in the language included in the Operations Manual
- When you are a student or a GME fellow
  - Many positions like these don’t count towards that seniority date
  - GME positions are contracted positions since there is a built-in end date

E-scooter policy follow-up
- Feedback from the group
  - Building Coordinator is asking for additional information
- Policy draft is pushed out to the next meeting
- Student feedback received
  - Not a fan of them due to accidents, interactions
  - Many are distracted with earbuds
- Not necessarily any set expectations
- Enforcement?
  - Education of the policy
  - Referenced the bicycle operational guidelines
- Concern about charging batteries and those catching on fire
- More than students using scooters
- Taking up space at bike racks
- Moratorium on third-party vendors still in place (since May 2019)
- Need feedback from fire marshall
- Theft is something else to consider similar to that of bicycles
- Any kind of changes make sense to begin when the academic year begins
- Any changes would have to go through some additional approvals
- Have not touched on e-bicycles yet
- Bring any other ideas to Becky or Debby

Parking Rates/Financials Discussion
- Parking and Transportation
  - Self-supporting entity
  - Generate our own revenue
  - Permits, Hourly and Violations
    - CAMBUS
      - Support of campus events
  - Capital Improvements
    - Hawkeye Ramp
    - Lot 53, Lot 73 and Lot 48
  - Maintenance of facilities
- Financial basics
  - Need to provide a ten-year projection to UI administration
  - Must have a debt ratio of at least 120%
  - Have not raised parking rates since FY 2016
- Request for another west campus parking ramp in the near future
- IMU Ramp has some needs in the near future
- Currently at the critical juncture
  - Need to also maintain reserves due to bonds we have
- Rate proposals are due to the Board of Regents in January
- Will discuss further at the next meeting
- Only asking about rate increases for FY 2025
- Goals for rate increase
  - The why
    - Maintain 120% debt service ratio required for bonds
    - Future capital improvements
    - Cost increases
    - Have to do this now
    - Proximity vs premium
      - Surface Lot A
      - Hawkeye Lot location
    - Past and future
      - Student rate lowered by 50% in 2017
      - Patient ramp, employee use – HR1 demolition
        - Need to get this one under control
- Debby walks the group through the rate proposal for each permit type
  - Adding new permit type – Commuter B
- SSB, North Liberty Hospital, Oakdale and Hawkeye
- Parking Violations
  - Compared to other institutions
    - Specifically to Iowa State
  - Last increase was in FY 2012
- Debby walks the group through these changes
  - The goal is to change behavior
- Bring back any questions to the next meeting
- Any increases would go into effect on August 1, 2024
- No impact to hourly rates
- Presentation of information will be key
- Iowa City Transit going fare free is something to point out
- Highlighting all the construction that is going on right now might be beneficial

Adjourn
- Next meeting is on Friday, December 1
- Motion to adjourn and seconded
- Meeting ended at 4:45pm